



# Standard Procedure to Request for Financial Assistance Utilizing the IIUM Medical Benefits Coverage for IIUM Staff, Students & Retirees

Staff/Retirees

Students

## Document required for application: -

1 Memo/Medical Report from the treating medical doctor/specialist

2 Complete Public Service Department (PSD) Form : Borang Perubatan 01/09 or SASMEC Medical Form

3 Discharged Note (for cases involved hospitalization)

4 Quotation of medication, services or medical equipment

5 Copy of Staff / Retiree Card

1 Memo/Medical Report from the treating medical doctor/specialist

2 Discharged Note (for cases involved hospitalization) and/or SASMEC medical form (if treatment at SASMEC@IIUM)

3 Quotation of medication, services or medical equipment

4 Supporting letter from the related offices if related to injury occurred while representing the university to certain program/event.

5 Submission through Deputy Dean, Student Development & Community Engagement (DDSDCE) of respective Kulliyah/ Institute

6 Copy of Student Card

Person In-Charge

Gombak, Gambang, Pagoh & KL Campus

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