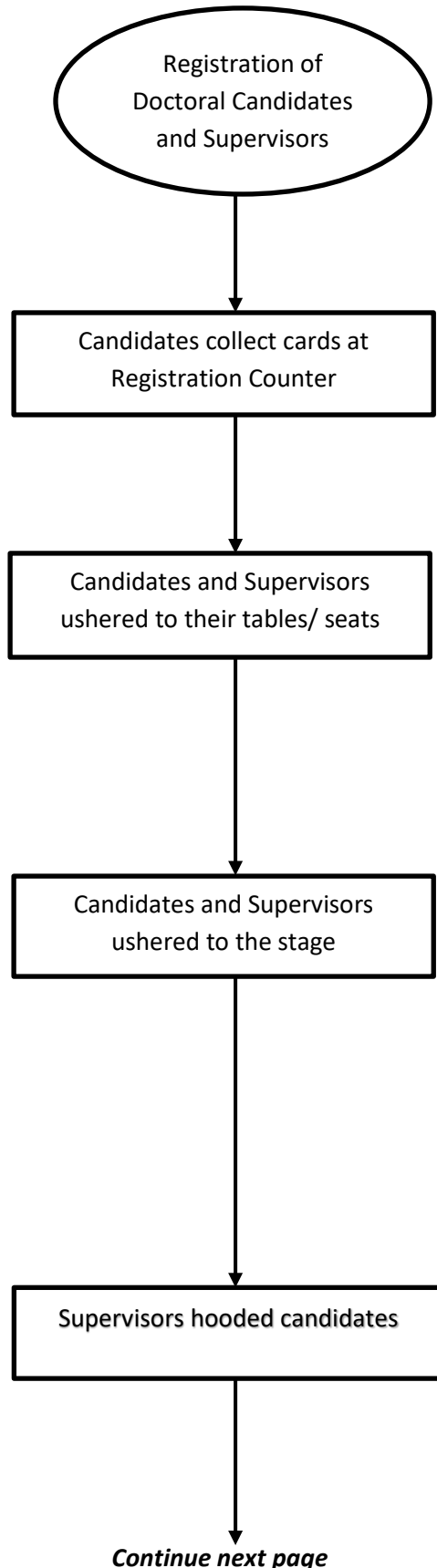


# INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA

## FLOWCHART PROCEDURES TAKREEM AL-KHIRRIJEEN (DOCTORAL HONOURING/ APPRECIATION)



Attire:  
Candidates – Proper robes  
Supervisors – Proper robes

Cards:  
Candidates – collect cards stating table/  
seat numbers, names and supervisors’  
names.

Supervisors – collect cards stating table/  
seat numbers.

Candidates and supervisors must be seated  
at their tables/ seats 20 minutes before the  
program start.

Candidates and supervisors lining up until  
the usher guide them to move towards the  
stage.

Candidates hand over the card to the usher  
to be given to the MC.

Supervisors to hold/ carry the candidates’  
hoods and headgears (beefeaters).

Candidates and supervisors walk to the  
Centre of the stage once the MC announces  
their names/ read the card.

Supervisor hand over the headgears  
(beefeaters) to the Academic Assistant.

Supervisors hooded their Doctoral  
candidates.

Photo will be taken as the Doctoral  
candidates are hooded and after hooded.

Candidate and supervisor walk  
down the stage



End of  
Process

Notes:

Student will follow supervisor to walk down the stage and return to their seats.

Student and supervisor will remain seated until the conclusion of the ceremony.