



CENTRE FOR POSTGRADUATE STUDIES
INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA

GUIDELINES FOR EXAMINING PhD THESIS

1) Evaluation of the Literature or Reference Materials Used in the Work

The importance of the study in light of review of existing literature or reference on the subject and its contribution to the field of research should be evaluated. Credit should be given to newer areas of research that are of current interest; innovative approaches; new theories; new findings or new discoveries.

2) Evaluation of the Research Methodology

Consideration should be given to the theoretical frame work, techniques of research adopted and the extent of work involved in terms of field work, laboratory work, interviews, library research etc., and the evidence of the amount of data collected. Due consideration should be given to the difficult nature of a subject, the availability and accessibility of relevant information, materials and/or statistical data in the assessment.

3) Evaluation of Analysis

The original contribution of the candidate should be evident in the chapters related to analysis and conclusions drawn from the research work. Credit should be given to a candidate who shows intelligent application of appropriate principles and practices relevant to the problems under study and his/her ability to analyze critically data collected and write a coherent report from the data and materials examined. Consideration should also be given to the coherent arrangement of chapters so as to meet all the objectives or the verification of the hypothesis of the study. Injection of Islamic points of view (where applicable) or perspectives should be given special credit.

4) Presentation

The organization of the report or thesis/dissertation including the format, presentation of tables, diagrams, charts, footnotes, bibliography, appendices should be considered. Style is also relevant as well as accuracy and care, especially in proof-reading of the final copies. *Examiners are requested to comment on the level of language proficiency of the candidate.* Special credit should be given to the originality in thought and presentation.

5) Possibility of Publication

Indication of sections or the whole work for potential publication as journal papers, book etc. should be provided together with suggestion for improvements.

RECOMMENDATIONS:
[To be completed by examiner]

After the thesis/dissertation has been examined, please select only one of the following recommendations. The examiner is requested to detail as fully as possible in the report the reasons for recommending and **ONE** of the following awards:

- The thesis be classified as **PASS**. The examiner may specify this category for a thesis/dissertation, which only contains errors of presentations. The Doctoral Examination Committee will require that the candidate correct such errors as pointed out by the examiner within **one calendar months**; or
- The thesis be classified as **PASS WITH MINOR REVISIONS**, subject to amendments being made to the satisfaction of the Doctoral Examination Committee as outlined in the examiners report. The examiner may specify this category for a thesis which requires correction of deficiencies other than errors of presentation (within **six calendar months**) but which are not of sufficient importance to warrant submission for re-examination and which are amended to the satisfaction of the Doctoral Examination Committee; or
- The thesis be classified as **PASS WITH MAJOR REVISIONS**, subject to amendments being made to the satisfaction of the Doctoral Examination Committee as outlined in the examiner report. The examiner may specify this category for a thesis which requires extensive correction of deficiencies including errors of presentation (within **twelve calendar months**) but which are not of sufficient importance to warrant submission for re-examination and which are amended to the satisfaction of the Doctoral Examination Committee; or
- The thesis be classified as **RESUBMISSION.WITH / WITHOUT VIVA**, The examiner may specify this category for a thesis/dissertation that requires very major amendment and need of submission for re-examination by the examiners appointed by Doctoral Examination Committee (**within eighteen calendar month**). The examiner need to identify whether the candidate need to do re-viva or not. The report should give detailed guidelines which may be given to the candidate to assist revision; or
- The thesis be classified as **FAILURE**, without right to resubmit the thesis, on the basis that a limited amount of additional work or modification will not raise the thesis to an acceptable standard.