





## INTEGRATED PROGRAMME (POSTGRADUATE)

Prepared By:-	Approved By:-
 (Signature)	 (Signature)
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Position: SENIOR ASSISTANT DIRECTOR	Position: DEAN, CPS
Date: 21 MAY 2024	Date:



## 1.0 OBJECTIVE

To increase the breadth of knowledge.

## 2.0 SCOPE

Applicable to all IIUM students.

## 3.0 ACCOUNTABILITY

- 3.1 AA (N19, N22, N26) Department, Centre of Studies
- 3.2 AAO (N29, N32, N36)/ AD (N41/N44) Postgraduate Office, Centre of Studies
- 3.3 AD (N41/N44) Centre for Postgraduate Studies

## 4.0 ABBREVIATION (If any)

- 4.1 CoS : Centre of Studies
- 4.2 CPS : Centre for Postgraduate Studies
- 4.3 AD : Assistant Director
- 4.4 AAO : Assistant Administrative Officer
- 4.5 AA : Administrative Assistant

## 5.0 REFERENCE (If any)

## 6.0 RECORD RETENTION PERIOD

- 6.1 Correspondence Letter 1 year





## ANNEXURE

### 1.0 ABMS: MACC ACT 694

Section 16: Offence of Accepting Gratification  
Section 17: Offence of Giving or Accepting Gratification by Any Representative  
Section 18: Offence of Intending to Deceive Employer or Principal  
Section 23: Offence of Using Office or Position for Gratification  
Section 25: Duty to Report Bribery Transactions

### 2.0 COMMUNICATION PLATFORM

Email, WhatsApp, the CPS website, official CPS YouTube channels, and IIUM's social media platforms.