



RESEARCH PROGRESS REPORT

Semester , Session /

(For student who is registering research in the current semester)

To be completed by:

SECTION A : STUDENT Personal Details	
Name:	Matric No.:
Kulliyah & Programme:	
Email:	Contact No.:

Number of extension already taken:

DISSERTATION/THESIS WRITING PROGRESS

Number of chapter completed	:	<input type="text"/>
Number of chapter approved	:	<input type="text"/>
Number of chapter yet to be written	:	<input type="text"/>
Expected Date for Submission of Dissertation/Thesis	:	<input type="text"/>

EXCERPT FROM POSTGRADUATE REGULATIONS (REVISED 2015)

A student will be **dismissed** from the programme upon the recommendation of the KPGC and approval of the UCPS if he/she obtain an 'Unsatisfactory Progress (UP)' grade for two (2) consecutive semesters

**SECTION B: SUPERVISOR/SUPERVISORY COMMITTEE
Progress Report**

1. Research Progress according to study plan.

Remarks:

Please use the scale below to assess the following:

Poor (1)	Fair (2)	Good (3)	Very Good (4)	Excellent (5)
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2. Student's Performance

a. Commitment	
b. English/Arabic Language Proficiency	
i. Written	
ii. Oral	
c. Work Quality and Efficiency	
d. Ability to Work Independently	
e. Integrity and Discipline	

3. Frequency of 'face-to-face' Consultation:

Never 1-3 times 4-6 times 7-9 times More than 10 times

Other forms of communication:

Overall Performance

Type of Progress	Main Supervisor
Satisfactory	
Unsatisfactory	
*Marks will be graded as follows:	
<input type="checkbox"/> IP (In progress) Satisfactory & Mediocre	
<input type="checkbox"/> UP (Unsatisfactory) Unsatisfactory	Signature & Official Stamp

** If Applicable

Note: Supervisor shall submit the form to the Postgraduate Office of the respective Kulliyahs.

**SECTION C: HEAD OF DEPARTMENT / PG COORDINATOR
Recommendation**

Based on the progress report, the department **RECOMMENDS / DOES NOT RECOMMEND** the student to continue his/her registration.

Date:

Signature & Official Stamp:

**SECTION D: DEPUTY DEAN (POSTGRADUATE AND RESEARCH)
Approval**

The Kulliyah/Institute **APPROVES/DOES NOT APPROVE** the student to continue his/her registration as follows:-

- Continue Register
- Continue Register with extension period

Remarks :

Date:

Signature & Official Stamp: