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|  **PROFILE OF FINAL REPORT****FRGS/RAGS/ERGS/PRGS** |

*Important Notes*

* *Profile of Final Report is to be submitted to declare the project is completed.*
* *Full Report should be uploaded through IREP.*
* *All reports must be based on the actual findings of the reported project.*

*Guidelines for writing the Profile of Final Report*

* *Report should be written in ‘Times New Roman 12’ Font, with 1.5 line spacing*
* *Report should be 5 pages (excluding appendices/references)*
* *Report must be in English (Applicable for Research in Arabic as well)*
* *Any graphic must be in JPEG*

The arrangement of the Profile of Final Report is as follows:

**Project ID/Title: (*All CAPS*)**

**Project Sponsor:**

Cover Page

**Author Name(s):**

**Department/Kulliyyah/Institute/Centre:**

3-4 pages

**Research Summary and Findings**

1-2 pages (To be taken from RMS. Only financial statement with no negative balance will be accepted)

**Financial Report and Asset Report**

**Outputs (For FRGS/RAGS/ERGS):**

1. **Human Capital Development**

**3-year project: At least 1 Phd or 2 Master student**

**2-year project: At least 1 Master student**

*Details of student*

Student full name :

IC/ Passport No. :

Student ID :

Citizenship :

Year of Graduation :

Thesis Title :

Appendix with evidences

1. **Publication**

*(Note: A paper can only be reported once per grant)*

**Indexed Journal (At least 2 Papers)**

*(Note: Please use the following format to report the details of the paper;*

1. J.K. Author, “Name of Paper”,

*Abbrev. Title of Periodical,* vol.x, no.x, pp.xxx-xxx, month, year.

1. **Intellectual Property**
2. **Additional Outputs**

*Detail list of other outputs e.g.: non-indexed journal, conference*

*proceeding/ book/ book chapters/ policy paper etc.*

**References:**

**Outputs (For PRGS):**

Appendix with evidences

1. **Prototype (Video Presentation)**
2. **Intellectual Property**
3. **Commercialization Outputs**

**References:**